Telephones: 256-414-346723
256-414-258473
256-414-342347
256-414-234563
Toll free: 0800111432
Email: esc@esc.go.ug

In any correspondence on this subject, please quote No. **FIN/011/511/01**

THE REPUBLIC OF UGANDA

Education Service Commission
Farmers' House
P.O. Box 7196
Kampala, Uganda

10th November, 2026

# ABRIDGED BID NOTICE UNDER OPEN BIDDING

1. **Education Service Commission** invites sealed bids from eligible bidders for:

| *No.* | *Procurement Reference Number* | *Subject matter of Procurement* | *Bid Securing Declaration* |
|---|---|---|---|
| 01 | ESC/SUPLS/2026-2027/00001 | Supply and Delivery of Station Wagon Vehicles | Bid Securing Declaration |

2. The bidding document(s) shall be inspected and issued at ***Education Service Commission Parliament Avenue, Farmers House, First Floor, P.O. Box 7196 Kampala***

3. The deadline for bid submission shall be at ***11:00Am*** on **30th *November 2026.***

4. The detailed bid notice is available on the Entity's website at www.esc.go.ug

5. ***Education Service Commission*** is regulated by the Public Procurement and Disposal of Public Assets Authority.

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Dr. Lukwago Asuman
**Permanent Secretary, Education Service Commission**

# Standard Invitation to Bidders

# BID NOTICE UNDER OPEN BIDDING

Telephones: 256-414-346723
256-414-258473
256-414-342347
256-414-234563
Toll free: 0800111432
Email: esc@esc.go.ug

In any correspondence on this subject, please quote No. **FIN/197/209/01**

THE REPUBLIC OF UGANDA

Education Service Commission
Farmers' House
P.O. Box 7196
Kampala, Uganda

**10th November, 2026**

## Supply and Delivery of Station Wagon Vehicles
## Procurement Reference Number: ESC/SUPLS/2026-2027/00001

1. The ***Education Service Commission*** has allocated/received funds from ***Government of Uganda*** for the acquisition of ***supply and Delivery of Station Wagon Vehicles.***

2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.

3. Bidding will be conducted in accordance with the ***Open Domestic Bidding*** method contained in the Public Procurement and Disposal of Public Assets Act, Cap 205 and the Regulations made under the Act and is open to all bidders.

4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from ***9:00Am-4:00Pm.***

5. The Bidding documents may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of ***100,000/= (One Hundred Thousand Shillings Only)***. The method of payment will be ***through the bank.***

6. Bids must be delivered to the address below at 8(c) at or before ***11:00Am*** on ***30th November 2026.*** All bids must be accompanied by a bid securing declaration. valid until **27th April 2027**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at ***11:30Am*** on **30th *November 2026.***

7. There ***shall not*** be a pre – bid meeting/ site.

8. Bidders should note the following:

a. Documents may be inspected at:

*The Procurement and Disposal Unit,*
*Education Service Commission*
*Parliament Avenue, Farmers House,*
*First Floor,*
*P.O. Box 7196 Kampala Uganda*

b. Documents will be issued from:

*The Procurement and Disposal Unit,*
*Education Service Commission*
*Parliament Avenue, Farmers House,*
*First Floor,*
*P.O. Box 7196 Kampala Uganda*

c. Bids must be delivered to:

*The Procurement and Disposal Unit,*
*Education Service Commission*
*Parliament Avenue, Farmers House,*
*First Floor,*
*P.O. Box 7196 Kampala Uganda*

d. Address of bid opening:

*Education Service Commission*
*Boardroom*
*Parliament Avenue, Farmers House, First Floor,*
*P.O. Box 7196 Kampala Uganda*

9. The planned procurement schedule (subject to changes) is as follows:

| Activity | Date |
|---|---|
| a. Publish bid notice | ***10th November 2026*** |
| b. Pre-bid meeting, where applicable | ***Not Applicable*** |
| c. Bid closing date | ***30th November 2026*** |
| d. Evaluation process | *(Within 10 working days from the bid closing date)* |
| e. Display and communication of best evaluated bidder notice | *(Within 5 working days from Contracts Committee award)* |
| f. Contract signature | *(After expiry of at least 10 working days from display of the best evaluated bidder notice and Attorney General's approval).* |

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Dr. Lukwago Asuman

**Permanent Secretary Education Service Commission**

# PART 1: Bidding Procedures

# Section 1: Instructions to Bidders
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